

Notice – Assistant Professor for the subject area of Epidemiology

In accordance with article 39 of the Portuguese University Teaching Profession Law (ECDU), approved by the Decree-Law No. 448/79 of November 13, in its present writing, the Head of Escola Nacional de Saúde Pública (National School of Public Health) of the Universidade NOVA de Lisboa, Professor Carla do Rosário Nunes de Serpa, PhD in the exercise of delegated powers by paragraph 1.2 of Decree 8272/2020 published on *Diário da República* No. 166, 2nd Series, of August 26, is making it known that an international public tender has been opened for 30 workdays as of the day immediately following publication of this notice on *Diário da República* for one (1) position of Assistant Professor in the Subject Area of Epidemiology at this University's Escola Nacional de Saúde Pública (National School of Public Health).

The opening of this tender procedure and the appointing of a selection panel were authorised by Decree from the Rector of Universidade NOVA de Lisboa, Professor João Sàágua, PhD, on November 29th, 2021 and on December 6th, 2021.

This tender is based on paper, international, and is governed by the provisions in Article 37 *et seq* of the Portuguese University Teaching Profession Law and the Regulation for Tender Procedures relating to the University Teaching Profession at Universidade Nova de Lisboa and ENSP-NOVA, which are annexed to Dispatch No. 3012/2015 (DR No. 58, 2nd Series, of March 24) and Regulation No. 56/2013 (DR No. 27, 2nd Series, of February 7).

In compliance with Article 9 h) of the Constitution, the Public Administration – being the employer – shall actively promote equal opportunities for men and women in access to work and professional progress scrupulously ensuring that any form of discrimination is avoided.

I. Admission requirements

1. In compliance with the general admission requirements for hiring in the public sector.
2. Pursuant to Article 41º-A of the Portuguese University Teaching Profession Law, a requirement for applying to this tender procedure is to have a PhD.
3. If the applicant has a PhD from a foreign higher education institution, the latter shall provide proof that it is equivalent or recognised by law.
4. Applicants shall have a CV that shows a sound profile in terms of teaching and research related to Epidemiology.

II. Submission of applications

1. The documents that are a part of the application must be submitted up to the thirtieth workday following the day this Notice is published on *Diário da República*.
2. Applications must be submitted in digital format, in person (USB flash drive) on a workday from 9am to 6.30pm at Human Resources and Logistics of Escola Nacional de Saúde Pública of Universidade NOVA de Lisboa located at Avenida Padre Cruz 1600–560 Lisbon, or e-mailed (RhumanosLogistica@ensp.unl.pt), or sent by post to the address above (USB flash drive) with the date it is sent stamped on the envelope before the deadline, in either case indicating the reference in the Notice;

III. Application Supports

1. Applications – written in Portuguese and/or in English – must be supported by the following documents:
 - a) Application form available on <https://www.ensp.unl.pt/escola/concursos/docentes/> where the applicant must consent to e-mail communications and notifications within the scope of this tender procedure and indicate their address;
 - b) A scanned copy of their PhD certificate in the subject that relates to the tender;
 - c) A detailed scientific and academic CV indicating all work carried out and published and performed activities in relation to all the jobs that the university teaching staff is required to do as mentioned in Article 4 of the Portuguese University Teaching Profession Law, organised in accordance with the criteria listed in section IV of this Notice;
 - d) A copy of each one of the published works mentioned in the CV, preferably in digital format, namely those that mostly represent their contribution to the development and evolution of the subject area for which the tender was opened;
 - e) An affidavit stating that if the selection panel decides to request the documents in the previous paragraphs or any other scientific documents mentioned in the applicant's CV, on paper, they will be handed over within ten workdays.
2. Documents proving that the applicant possesses the general requirements for hiring in the public

sector may be replaced with a statement provided in the form mentioned in paragraph 1.

3. The absence of proof that is not officially remedied shall result in the application being openly rejected. Applications that do not comply with the requirements or which are submitted after the deadline shall also be openly rejected.

IV — The criteria, indicators, and considerations for assessing the applicants are as follows:

1. In the matter of scientific performance, development, and innovation the following indicators shall be considered (50%):

- a) Specific curriculum in Public Health/Epidemiology (0 to 10 points);
- b) Scientific production, particularly an activity leading to published articles in indexed scientific magazines, valuing contributions to internationally recognised publications and publications where the applicant is recognised as the main author as well as their impact and recognition from the scientific community (0 to 20 points);
- c) Other forms of national and international scientific publications, books or book chapters, magazine articles, and registered patents (0 to 10 points);
- d) Signs of national and/or international recognition of scientific leadership namely manifested by means of invitations to national and/or international scientific conferences, editorial boards in scientific magazines or to take part as a judge (scientific arbitration) or for the selection panel of academic tests carried out away from the institution of origin (0 to 10 points);
- e) Having taken part in research projects valuing the applicant's participation as the main researcher (0 to 20 points);
- f) The ability to collect resources outside of the institutions of which they were a part in order to finance scientific research (0 to 10 points);
- g) Communications presented in scientific symposiums, meetings, and congresses and having taken part in organisational and scientific conference committees (0 to 5 points);
- h) Participation in scientific journal committees and scientific award juries or research project evaluation panels (0 to 5 points);
- i) Having taken part in committees, organisations, or networks of a scientific nature (0 to 5 points);
- j) Publications in indexed journals and/or presentations at scientific meetings derived from the non-teaching components of doctoral, master's and specialization courses (0 to 5 points).

2. When assessing the matter of pedagogic skills the following indicators shall be considered (35%):

- a) Diversity of the teaching activities carried out taking into consideration the subjects and University Degrees, Master's Degrees, and Doctoral Degrees, particularly in terms of coordinating and taking part in them (0 to 20 points);
- b) The creation, development, and revitalisation of syllabuses, course units, degrees, and study plans or curriculum (0 to 20 points);
- c) The availability of classes or any other teaching material on paper or computer support (web; e-learning) and/or published on books and/or indexed scientific publications (0 to 5 points);
- d) Guidelines for doctoral theses (0 to 10 points);
- e) Guidelines for the non-teaching components of Master's Degrees and Foundation Degrees (0 to 10 points);
- f) Participation in academic examination panels, competitions for teaching and research careers and scientific awards (0 to 10 points);
- g) The pedagogical development project that the candidate is planning to adopt in the future (0 to 20 points);
- h) The quality of the teaching activities carried out, including the assessment of their teaching made by the students in regard to the course units taught (0 to 5 points).

3. When assessing other relevant activities (academic management and at university level) the following indicators shall be considered (15%):

- a) Having taken part in academic and scientific management bodies and activities at the institutions of which they were a part (0 to 15 points);
- b) Having taken part in the management and coordination of courses and working groups at the same institutions and also having taken part in a selection panel not included in paragraphs d) or e) of the previous number (0 to 10 points);
- c) Having taken part in academic activities that favour cooperation between the academic institutions of which they were a part and other national or international academic, professional, or social entities (0 to 15 points);
- d) Community service, particularly that which has great impact on the population (0 to 15 points);
- e) Having taken part in scientific societies and associations in the fields that comprise ENSP-NOVA's mission, particularly in their development and management bodies (0 to 5 points);

- f) Academic courses and professional training acquired by the teaching staff (0 to 10 points);
- g) Consultancy and having taken part in public or social mission groups, projects, and/or community services in the fields that comprise ENSP-NOVA's mission (0 to 10 points);
- h) Having taken part in media programmes with the intent of informing citizens and scientific disclosure as well as other relevant activities of a professional scientific or cultural nature within the scope of university (0 to 5 points);
- i) Academic awards and honours (0 to 5 points);
- j) Internationalisation of their activities (0 to 10 points);

V. The selection panel

Chairperson: Professor Rui Manuel Candeias Santana, Deputy Director of the Escola Nacional de Saúde Pública (National School of Public Health) of the Universidade NOVA de Lisboa, as Deputy Director appointed to replace the Director, according to paragraph 3 of article 11 of the ENSP Statutes, and by the delegation of powers of December 6, 2021, conferred by the Rector, Professor João Sàágua, PhD.

Members:

- José Henrique Dias Pinto de Barros, Full Professor at Faculty of Medicine, Universidade do Porto
- António Cândido Vaz Carneiro, Full Professor (Jubilated) at Faculty of Medicine, Universidade de Lisboa
- Victor José Lopes Rodrigues, Associate Professor at Faculty of Medicine, Universidade de Coimbra
- Helena Cristina de Matos Canhão, Full Professor at NOVA Medical School, Universidade NOVA de Lisboa
- Pedro Manuel Vargues de Aguiar, Associate Professor at National School of Public Health, Universidade NOVA de Lisboa

VI. Assessment of applications:

1. Once the deadline for applications is over, the selection panel will meet in order to assess and sort the applicants.
2. Based on the assessment of each CV, their suitability to the scientific field for which the tender is

open, the other parts of the tender, and marks as per criteria, indicators, and considerations foreseen in chapter IV above, each member will make a justified suggestion for admission (mark equal to or higher than 50) or rejection (final mark lower than 50) on absolute merit for each applicant.

3. Applicants with a positive suggestion for admission from most of the members of the selection panel shall be admitted to tender.
4. Having determined the admitted applicants and based on the marks in paragraph b) of Article 16(6) of UNL's Regulation on Faculty Recruitment, each member will write their evaluation sorting the admitted applicants.
5. The admitted applicants shall be sorted by vote of the members taking into consideration the sorting on the evaluations above pursuant to paragraphs a) to f) of Article 16(11) of UNL's Regulation on Faculty Recruitment.
6. Applicants who are not admitted shall be notified in order to provide a statement pursuant to the Portuguese Code of Administrative Procedure.

In witness whereof, this notice was drawn up.

Escola Nacional de Saúde Pública, 17/01/2021, *Professor Rui Manuel Candeias Santana, PhD*, Deputy Director