

## RESEARCH GRANT

### Master Research Fellowship

The NOVA National School of Public Health, NOVA University Lisbon, has opened an offer position for 1 Research Fellowships(s), within the scope of the R&D CISP-Centro de Investigação de Saúde Pública, 9310105\_2\_251, funded by own funds, under the following conditions:

**Scientific area:** Health and Medical Sciences

#### Requirements:

- a) Professional experience in project management, preferably in health public policies research, strategic planning and quality of care and patient safety.
- b) Skills and availability to work on all components of the project including literature review, protocol development, statistical analysis, editorial products preparation, partner liaison, teamwork, and project management.
- c) Knowledge of Microsoft Office and collaborative work digital tools.
- d) Excellent communication and written and oral expression in Portuguese and English.
- e) Excellent skills of organization, management of multiple information flows and autonomy.
- f) Attention to detail, results orientation, and ability to adapt to new challenges.
- g) Enthusiasm for multidisciplinary scientific research and interest in health research issues, including public health, preferably related to evaluation of health quality and patient safety interventions.
- h) Enrollment in a course that confer or do not confer an academic degree.
- i) Driver License

#### Preferential factors (optional):

- a) Understanding of hospital functioning, in particular regarding services and activities related to the quality-of-care and patient safety planning.
- b) Previous experience in continuous improvement projects, particularly those related to patient safety.
- c) Previous experience in events organizations, namely in conferences and scientific meetings.
- d) Previous experience in public health research, including quantitative and/or qualitative research methods.
- e) Previous experience in using electronic health records or administrative data for health research.
- f) Immediate availability.

**Work plan:** The successful applicant will support various stages of study planning and implementation, including: i) support to project management and liaison with national and international partners; ii) Development and follow-up of timelines; iii) Organization of tasks from all team members, supporting the coordination in allocating these and ensuring deadlines accomplishing; iv) Organization of scientific events, and communication and dissemination activities. He/she might also support research activities

including literature review, methods development, data analysis, submission to ethics committees and preparation of scientific outputs of the project and reports.

**Applicable Legislation and Regulations:** [Statute of Scientific Research Fellow](#), approved by Law nr. 40/2004, of August 18, amended and published by Decree-Law nr. 202/2012, of August 27, amended by Decree-Law nr. 233/2012, of October 29, by Law nr. 12/2013, of January 29, by Decree-Law nr. 89/2013 of July 9 and by Decree-Law nr. 123/2019, of August 28 and the rules established in the [Research Fellow Regulations of NOVA University Lisbon](#).

**Workplace and scientific supervision:** The work will be carried out at NOVA National School of Public Health, NOVA University Lisbon, under the scientific supervision of Professor Paulo Sousa.

**Duration of the Research Fellowship(s):** the duration of the research fellowship(s) will be for 5 months, starting in February of 2025. The research fellowship(s) can be renewed up to the maximum provided for in the Research Fellowship Regulations of NOVA University Lisbon.

**Monthly maintenance allowance:** The amount of the fellowship is 1259,64 €, according to the values for research fellowships awarded by NOVA in Portugal. In addition to this amount, there is the payment of personal accident insurance and the payment of voluntary social security.

**Selection methods:** The selection methods will be the following: Curriculum evaluation (100%) in case there is no need for an interview. If an interview is considered necessary, both components will be weighted: Curriculum evaluation (70%) and interview (30%).

**Composition of the selection Jury:** President: Paulo Sousa, 1st Member: Andreia Leite, 2nd Member: Carolina Santos.

**Application deadline:** The call is open from 16<sup>th</sup> January 2025 until 30<sup>th</sup> January 2025.

**Application formalization:** Applications must be formalized mandatorily by e-mail to [gaidi@ensp.unl.pt](mailto:gaidi@ensp.unl.pt), with the reference 9310105\_2\_251 in the subject, and must include mandatorily the following documents: Curriculum Vitae, motivation letter and academic degree certificate.

The documents required for the submission of the application will only be admitted if submitted within the deadline of application.

The following documents will be requested in the contracting phase:

- a) Copy of civil and tax identification document(s) and, where applicable, social security document(s);
- b) Document proving the country of residence, residence permit or other legally equivalent document, where applicable, valid at the start date of the fellowship;
- c) Documents proving that the candidate meets the conditions required for the respective type of fellowship, namely proof of enrollment and registration in a cycle of studies or non-degree course and/or proof of academic qualifications required for the type of fellowship, if applicable.

**Communication of the results:** The final evaluation results will be communicated to all applicants by e-mail. For further information please contact the Research Support Office (GAIDI), telephone +351 21 751 21 65 or through e-mail: [gaidi@ensp.unl.pt](mailto:gaidi@ensp.unl.pt).